SCHEDULE 4

MONITORING AND EVALUATION REPORTING TEMPLATE

1.0 PARTICULARS OF COMPANY; CONTACT DETAILS AND MINI-GRID COVERAGE

Company Name: _____

Physical Address: _____

Postal Address: _____

Tel: _____

Mobile Phone: _____

E-mail: _____

Website: _____

Name of Mini-Grid site: _____

Geographical coordinates of the Mini-Grid: _____

Name of Contact Person: _____

Mobile Phone of Contact Person: _____

E-mail of Contact Person: _____

2.0 OPERATIONS REPORT

Year	**20XX**	**20XX**	**20XX**	**20XX**
1. Size of Generation Unit by Sources (kW)				
Solar				
AGO				
Gas				
Others				
Total (kW)				
2. **Total Generation by Source (kWh)**				

Solar				
AGO				
Gas				
Others				
Total (kWh)				
3. **Consumption by Customer Group (kWh)**				
Residential				
Commercial				
Industrial				
Others				
Total (kWh)				
4. **Customer Count by Type**				
Residential				
Commercial				
Industrial				
Others				
Total Customer Population				
5. Average Consumption per customer type (kWh/customer)				
Residential				
Commercial				
Industrial				
Others				
Average (kWh/customer)				

3.0 COMMERCIAL

Year	**20XX**	**20XX**	**20XX**	**20XX**
1. Energy Consumption by Different Group (kWh)				
Residential				
Commercial				
Industrial				
Others				
Total(kWh)				
2. **Average Tariff by Customer Type** (N/kWh)				
Residential				
Commercial				
Industrial				
Others				

Average tariff (N/kWh)				
3. **Revenue by Customer Group (N 000')**				
Residential				
Commercial				
Industrial				
Others				
Total **(N 000')**				
4. **Pretax Profit (N 000')**				
5. Billing efficiency				
6. Collection efficiency				
7. ATCC				

4.0 HEALTH, SAFETY AND ENVIRONMENT (HSE)

Incident	Date and Time	Description
Incident 1		
Incident 2		
Incident 3		
Incident 4		

5.0 ASSET REGISTER (As contained in the approved tariff definition +subsequent investment approved by the Commission)

Asset (description with size where applicable)	Cost (NGN)	Age (yrs)	Book Value (NGN)
Solar Panels			
Solar Inverters			
Battery			
Generation House			
Cables			

6.0 ADDITIONAL INVESTMENT MADE 20XX PROPOSED FOR INCLUSION IN THE RATE BASE[1]

Asset	Description (include Size where applicable)	Cost	Justification
Land & Buildings			
i.			
ii.			
iii.			
Plant & Machinery			
i.			
ii.			
iii.			
Furniture and Fittings			
i.			
ii.			
iii.			
Motor Vehicles			
i.			
ii.			
iii.			
Non-depreciable Items			
i.			
ii.			
iii.			

7.0 MISCELLANEOUS

						Remarks

[1] Investments to be listed here may include those made to increase system capacity, system reliability or expansion of access.

8.0 SIGNATURE

I hereby confirm that the submission contained herein is correct to the best of my knowledge and information available within the organisation reporting to the Kogi State Electricity Regulatory Commission.

Name: _____

Date: _____

Signature: _____